

# Rent a meeting room at the European Heat Pump Association







- ✓ Up to 50 people
- **✓** Right by Schuman
- ✓ Fully equipped AV
- ✓ Catering on request

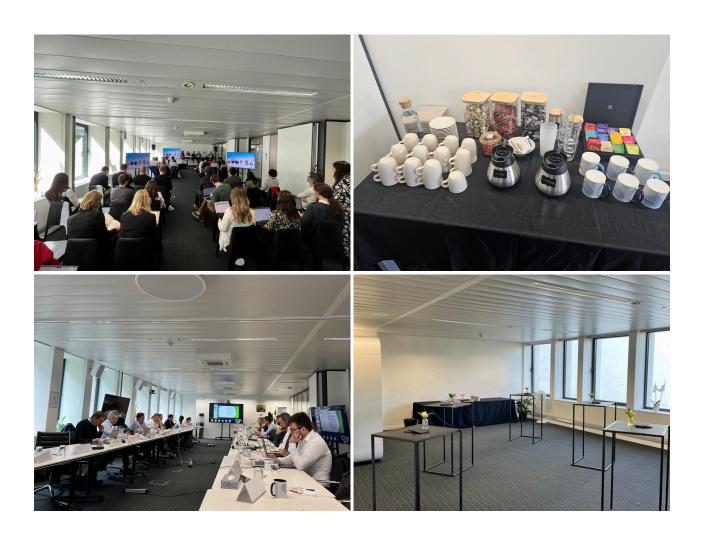
#### Welcome to our conference room!

Located **in the heart of Brussels' EU quarter** just minutes from the Schuman roundabout, our conference room is the **ideal venue** for your meetings.

Seating up to **50 people** and offering **flexible setups** and formats - including separation into two rooms - the space can be tailored to meet your needs.

Equipped with **modern audiovisual technology** and an automated system, it ensures a seamless experience for both onsite and online participants. Catering services can also be arranged upon request.

Whether you are hosting a business meeting or a small conference, our adaptable space is designed to suit your requirements and ensure a professional setting.



See more photos



## Adaptable to your needs

The room is flexible and can be set up to match your requirements:

- **Standard:** For in-person meetings, with furniture and an AV system. Seating set-up depends on your needs and number of participants (see below).
- **Hybrid**: Perfect for events with both in-person and online participants. Advanced AV equipment for meetings via MS Teams. Our team will be available to ensure a smooth technical experience.

Possible seating options for both Hybrid and Standard: U-shape, boardroom, classroom, theatre.

	Set - up	Hybrid	Standard
Furniture	Flexible conference tables and chairs	Х	Х
	High tables and high chairs	Х	Х
	Whiteboard and flipchart	Х	Х
	Lectern	Х	Х
Audiovisual	WIFI	Х	Х
	80-inch main screen (1)	Х	Х
	Clickshare devices (2)	Х	Х
	Handheld wireless microphones (2)	Х	Х
	65-inch screens for additional views (2)	Х	
	Floor-level reminder screen (1)	Х	
	Dedicated computer MacBook (1)	Х	
	AV hybrid system: 3 cameras; 4 speakers; 2 ceiling microphones	Х	
	Wireless microphones extra: 1 lapel mic; 1 lectern mic	Х	

# **Prices**

FEES (excl. VAT)		Half day (up to 4 hours)	Full day (up to 8 hours)
	Up to 15 pax	€700	€1200
Hybrid	Up to 25 pax	€800	€1,350
	Up to 50 pax	€875	€1,475
	Up to 15 pax	€550	€1,000
Standard	Up to 25 pax	€600	€1,100
	Up to 50 pax	€650	€1,200
Cleaning		Included	Included
Coffee & water		€3.50 per person	€3.50 per person
Catering		On demand	On demand
Extra material		On demand	On demand

**EHPA members** and **NGOs and non-profits** benefit from a **20% discount** on the room cost.

See more photos

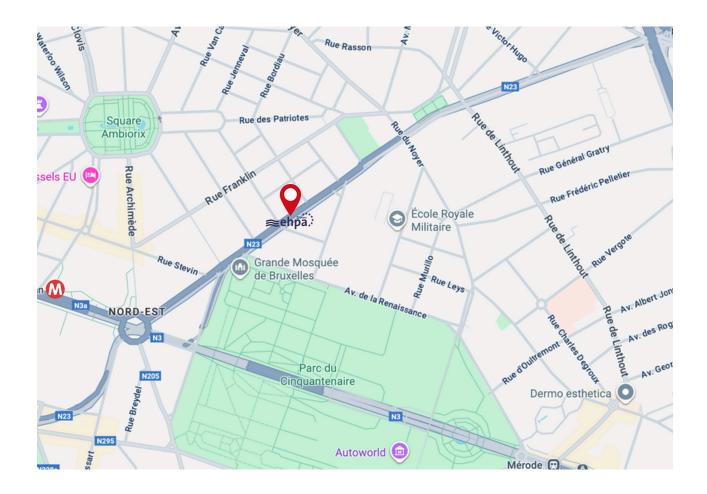


## How to get there?

EHPA's offices are located at **Avenue de Cortenbergh 120, 1000 Brussels** on the third floor, accessible by lift and stairs.

Take the metro, train or bus, and get off at Schuman. We are just an eight minute walk away!

Bicycle parking is available in the building, and a limited number of car parking spaces can be arranged upon request.



## How to book?

Contact us by email at <a href="mailto:operations@ehpa.org">operations@ehpa.org</a> and get a quote within three working days.

See more photos





## **European Heat Pump Association AISBL**

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